

Silver Lake Township Municipal Authority

July 25, 2017

Board Members present: Paul Adams, Julie Perlick, Carl Speicher and Dale Tift. Also present: Michael Hester, Bernadette Kanna and Sandy Brink

Paul Adams called the meeting to order at 7:03 pm and called for an executive session to discuss Quaker Lake Lease Agreement/Land purchase. Paul Adams reconvened the meeting at 7:25 pm.

No changes to the agenda.

No business from the floor.

Minutes from the June meeting were read and approved on a motion made by Carl Speicher and seconded by Dale Tift, all approved.

Julie Perlick gave the Report of the Secretary: DMR reports for the month of June have been received – Quaker Lake ammonia levels are less than 0.5 (with permit limit of 3.8) and Laurel Lake/Pop's Hobby Lake ammonia levels are also less than 0.5 (with permit limit of 3.0). Information for a grant from State received. Sandy Brink agreed to contact the individual for Susquehanna County to set up an informational meeting. Susquehanna County provided a list of property owners who are on the delinquent tax sale list. Bernadette Kanna will provide statements to the county for anyone on the list that has an account with the Municipal Authority. Information received from PA Municipal Authorities offering a free trial membership until the end of the year. A prior free membership had been accepted and it was found that it did not really apply to Silver Lake.

Carl Speicher gave the Report of the Treasurer: Bernadette Kanna emailed financial reports to the Board prior to the meeting for review. Finance Committee met via conference call prior to the meeting to discuss the financial statements. Carl Speicher reviewed the reports with the Board. There was discussion regarding the Accounts Receivable report. Bernadette Kanna mailed 18 letters to individuals with delinquent accounts and has received two responses. Paul Adams said he had one individual contact him directly. Board suggested after 30 days Bernadette Kanna should mail one more delinquent letter to anyone who has not contacted her or not making payments before they are turned over to the attorney. Carl Speicher said he contacted Piaker & Lyons to let them know they can start the audit.

Carl Speicher made a motion to approve the payment of bills, Julie Perlick seconded, all agreed.

Bernadette Kanna received Tom Ankney's written Report of Coordinator.

Michael Hester gave the Report of the Operator: Mowing at both lagoons has been done. Valve needs to be replaced at Quaker Lake and is on order. There is currently a by-pass around the valve. Once the valve comes in, it will be replaced and the by-pass removed. A vacuum truck will need to be used during the installation and while the vac truck is there Mike Hester said he will take care of the tank repair at Quaker as the tank will need to be vacuumed out before the repair can take place.

Paul Adams asked for suggestions for anyone that could assist Chris Short in the event he is not able to respond to a call. Since Chris Short also works for Bridgewater Municipal Authority, Julie Perlick recommended asking Christ Short if he has anyone he works with there that could assist him.

There was discussion as to how PA One Calls are being handled. Mike Hester said PA One Call will work with the Municipal Authority to narrow down the areas in the township where the sewer lines are located so that notices are not received for the entire township. When a notice is received within the area of the sewer lines, they must be marked in white. Paul Adams will contact Tom Ankney to review how he completes them.

Bernadette Kanna gave the Report of Customer Service: Tri-Cities Communication has been sold. The new company is charging per unit. Bernadette said she is not sure what a unit is but they are sending emails out to say no calls received and are then charging for that email. Sandy Brink agreed to see what other US based call centers are available.

As no new business was presented, Julie Perlick made a motion to adjourn the meeting at 8:20 pm and Dale Tiff seconded, approved.