

AGENDA
Silver Lake Township
Organizational Meeting
Tuesday January 3, 2023

The Silver Lake Township Supervisors held their Organizational Meeting on January 3, 2023 at the Silver Lake Township Building. Francis Fruehan called the meeting to order at 7:00 PM. Everyone saluted the Flag.

Francis Fruehan made a motion that Evan Everitt act as temporary Chairman, Butch DeLousia seconded, all approved.

Evan Everitt made a motion that Francis Fruehan serve as Chairman of the Board of Supervisors, Butch DeLousia seconded, all approved.

Francis Fruehan made a motion that Evan Everitt serve as Vice Chairman of the Board of Supervisors, Butch DeLousia seconded, all approved.

Evan Everitt made a motion to reappoint Sandy Brink as Secretary/Treasurer at an annual salary of \$16,000 plus individual health insurance plan, Butch DeLousia seconded, all approved

Francis Fruehan made a motion to appoint Sandy Brink as Open Records Officer and authorizing her to work as laborer, both at an hourly rate of \$20.00, Evan Everitt seconded, all approved.

Francis Fruehan made a motion that the Tax Collector's commission remain at 4%, Evan Everitt seconded, all approved.

Butch DeLousia made a motion to approve the tax collector's appointing of Lois Nagy as Deputy Tax Collector, Francis Fruehan seconded, all approved.

Butch DeLousia made a motion to appoint Evan Everitt as Road Master, Francis Fruehan seconded, all approved.

Butch DeLousia made a motion to appoint Francis Fruehan as Assistant Road Master, Evan Everitt seconded, all approved.

Butch DeLousia made a motion authorizing Francis Fruehan to work as a laborer, Evan Everitt seconded, all approved.

Francis Fruehan made a motion authorizing Butch DeLousia to work as a laborer, Evan Everitt seconded, all approved.

Butch DeLousia made a motion to reappoint Paul Litwin as township solicitor,

Evan Everitt seconded, all approved.

Francis Fruehan made a motion to re-appoint Andrew Genneken as Police Chief. Part time for 24 to 30 hours per week as requested by Police Chief and at \$20/hour will continue to receive individual health insurance plan as agreed with the Police Chief. Butch DeLousia seconded, all approved.

Evan Everitt made a motion to appoint Francis Fruehan as Police Administrator, Butch DeLousia seconded, All approved.

Butch DeLousia made a motion for Francis Fruehan to be primary representative for the Northern Tier Coalition, Evan Everitt seconded, all approved.

Francis Fruehan made a motion for Evan Everitt to be alternate representative for the Northern Tier Coalition, Butch DeLousia seconded, all approved.

Francis Fruehan made a motion to reappoint Paul Adams to a 5 year term on the Municipal Authority expiring December 31, 2027. Evan Everitt seconded, all approved.

Evan Everitt made a motion to make the following reappointments on the Silver Lake Township Planning Commission, Member 7 - Reappoint Katherine Bouman to a 4 year term expiring December 31, 2026 Butch DeLousia seconded, all approved.

Francis Fruehan made a motion to reappoint Susquehanna County COG as Sewage Enforcement, Butch DeLousia seconded, all approved.

Francis Fruehan a motion to reappoint Code Inspections Inc. as the Construction Permit Administrator / Floodplain Administrator for Floodplain Ordinance enforcement. Butch DeLousia seconded, all approved.

Francis Fruehan made a motion to reappoint Code Inspections Inc. as the UCC Building Code Enforcement, Evan Everitt seconded, all approved.

Francis Fruehan made a motion to appoint Tom Shelp to the Township's UCC Board of Appeals as Member 5 for a 5 year term expiring December 31, 2027 Butch DeLousia seconded, all approved.

Evan Everitt made a motion to appoint Francis Fruehan as Assessment Permit Officer and the UCC and Sewage Enforcement liaison, Butch DeLousia seconded, all approved.

Francis Fruehan made a motion to appoint Evan Everitt & Butch DeLousia as an alternate assessment permit officers and UCC and Sewage Enforcement liaisons, Butch DeLousia seconded, all approved.

Francis Fruehan made a motion to reaffirm that the Road Master, Assistant Road Master and supervisors are authorized to perform bid and construction administration for the township's buildings as part of their duties as township employees. Butch DeLousia seconded, all approved.

Butch DeLousia made a motion to reappoint NBT Bank and PLIGIT as the banks and depositories for the Township in 2023, Francis Fruehan seconded, all approved.

Evan Everitt made a motion to reappoint Brian Gardner as Chairman of the Vacancy Board, Francis Fruehan seconded, all approved.

Butch DeLousia made a motion that the Supervisors meeting pay remain at \$375 per quarter. Francis Fruehan seconded, all approved. This is already set by ordinance.

Butch DeLousia made a motion that the Township Auditors rate be \$10.00/Hr. per state law Evan Everitt seconded, all approved

Francis Fruehan made a motion for employee holidays and vacation time as follows:
ten paid holidays for township employees,
for full-time employees with 1 to 5 years of service as a full-time employee with the Township - 120 hours of paid time off (combined vacation, personal time, sick time), and
for full-time employees with 6 plus years of service as a full-time employee with the Township - 160 hours of paid time off (combined vacation, personal time, sick time)
Butch DeLousia seconded, approved with Everitt abstaining.

Francis Fruehan made a motion that labor rates for township employees are as follows:

Part time temporary laborer, CDL Driver or Equipment Operator - \$22.00/Hr.

Brian Henchcliff as Laborer/CDL Driver - \$24.75/Hr.

Seth Everitt as Laborer/Equipment Operator/CDL Driver - \$26.25/Hr.

Roadmaster recommended - \$28.25/Hr

The 3 full time employees will continue to receive individual health insurance plan.

Butch DeLousia seconded, approved with Evan Everitt abstaining.

It should be noted that rates for supervisors as employees will be set by the Auditors.

Evan Everitt made a motion to hire or keep on the following persons on an as needed part time basis as laborers, operators and fill in truck drivers for 2023: Todd Everitt, Bob Ellis, and Rodney Stevens. Also Don Conning as electrician, part time as needed for \$40/hr. Butch DeLousia seconded, approved.

Francis Fruehan made a motion that township contributions to the a 401(a) Defined Contribution Retirement Savings Plan for full time township employees Brian Henchcliff, Seth Everitt, and Evan Everitt be \$3,000 per person. The township has completed four years of this plan and is now eligible for reimbursement for 2022. Once we receive yet to be determined reimbursement from the state, an additional contribution for 2023 can be considered at a future meeting. Butch DeLousia seconded, approved with Evan Everitt abstaining.

Evan Everitt made a motion that Silver Lake Volunteer Fire Company & Rescue Squad provide fire and emergency services to Silver Lake and Choconut Townships and the Fire Company members are hereby authorized to attend all fires, training and mutual aid calls and all other activities as authorized by the Fire Chief and Officers, Butch DeLousia seconded, all approved.

The list of Fire Police and Officers of the Silver Lake Volunteer Fire Company & Rescue Squad was submitted by the Fire Company Vice President & Fire Police Captain Ron Regan. Evan Everitt made a motion to accept the list as submitted, Butch DeLousia seconded, all approved.

Butch DeLousia make a motion to advertise in the Susquehanna County Independent Evan Everitt seconded, all approved.

Francis Fruehan made a motion that the Regular Monthly Board of Supervisors Meetings be held the first Monday of each month at 7:00 PM unless a holiday, then on the Tuesday immediately following at the Hubert A. Murphy Silver Lake Township Municipal Building. Butch DeLousia seconded, all approved.

Francis Fruehan made a motion that Monthly Work Sessions be held the second Monday of each month at 7:00 PM unless a holiday, then on the day immediately following at the Hubert A. Murphy Silver Lake Township Municipal Building. If a work session is not going to be held, a notice will be posted on the door. Butch DeLousia seconded, all approved.

Butch DeLousia made a motion that personal vehicle mileage for township business be reimbursed at the same rate as allowed by the IRS. Rate for Supervisors would have to be approved by the Auditors. Evan Everitt seconded, all approved.

Francis Fruehan made a motion to adjourn the organizational portion of the meeting. Evan Everitt seconded, all approved.