

Silver Lake Township Municipal Authority  
April 25, 2017

Board Members Present: Julie Perlick, Carl Speicher, Dale Tifft. Also present: Sandy Brink and Bernadette Kanna

Julie Perlick called the meeting to order at 7:10 pm and called for an executive session to discuss legal matters. Regular meeting was reconvened at 7:25 pm.

Carl Speicher and Dale Tifft reported that they presented the Quaker Lake Lagoon proposal to the Quaker Lake Cottagers Association Board. Carl Speicher made a motion to submit the offer to the Association in writing upon approval from the Municipal Authority's Solicitor approval, Dale Tifft seconded, carried.

There was no business from the floor.

The minutes from the March meeting were emailed to Board Members prior to the meeting and were approved on a motion made by Carl Speicher and seconded by Dale Tifft, carried.

Julie Perlick gave the Report of the Secretary: Proposal received from Matt Flaherty for mowing the two lagoons at \$100 per mow per month for each lagoon. Michael Hester also submitted a proposal for mowing at \$80 per mow per lagoon and would mow every two weeks. Bids will be reviewed before being awarded.

Act 205 Questionnaire received from the State. Sandy Brink agreed to complete form.

Operator report received from Michael Hester. DMR for both lagoons: Laurel Lake/Pops Hobby Lagoon within ammonia limits at 3.86 (permit limit is 9.0); Quaker Lake Lagoon with ammonia level at 1.75 (permit limit 11.4). Julie Perlick said she has a couple questions for Mike Hester regarding a second blower at the Laurel Lake Lagoon. It was suggested the Mike provide a tour of the lagoons to Board Members. Mike reported that as of March there are no grants available at this time. Mr. Hester suggested purchasing six new grinder units to have on hand as well as adapters. Julie Perlick recommended seeing what quantity had to be purchased to get a better rate before placing the order. Bernadette Kanna will ask Tom Ankney to contact Site Specific for that information. Dale Tifft made a motion to purchase up to ten new grinder units depending on price break, Carl Speicher seconded, carried.

Michael Hester responded to a repair call for Chris Short (who was on another repair) and provided information to the Board regarding a large hole he found in the bottom of the tank. Mike is asking for guidance regarding the next step for the customer. The Board needs to clarify Mr. Hester's assessment of the customer's tank. Carl Speicher offered to contact Mike regarding the clarifications.

Carl Speicher gave Report of the Treasurer. The finance committee met via phone to review the financial statements provided by Bernadette Kanna. Letters are being mailed to customers with a past due balance. Bernadette Kanna asked for guidance as to the next step if no payment is received from the past due customers. Dale Tiffitt recommended after one year with no payment it should be turned over to the attorney. The Authority should be mailing letters to anyone that has a balance over 30 days late. Carl Speicher asked for customers with past due balances that are actual charges vs any finance charges that have been added on. The Board also discussed exploring the ability to accept credit card payments. Carl Speicher will explore this on his next visit to NBT Bank.

The bills were reviewed and approved for payment on a motion made by Carl Speicher and seconded by Dale Tiffitt, carried.

No Report of the Coordinator.

Bernadette Kanna gave the Customer Service Report – Working on annual customer bills. They will be mailed along with the annual letter. Bernadette asked for approval to purchase 4 rolls stamps for the annual mailing. Approved.

As no further business was presented, Dale Tiffitt made a motion to adjourn the meeting, Carl Speicher seconded, carried.