

Silver Lake Township Municipal Authority
August 28, 2018

Board Members present: Julie Perlick, Paul Adams, Carl Speicher, Rick Holgash, Dale Tifft. Also present: Michael Hester, Bernadette Kanna and Sandy Brink

Paul Adams called the meeting to order at 7:04 pm.

No changes to the Agenda.

No Business from the Floor.

Minutes from the July meeting were reviewed and approved on a motion made by Dale Tifft and seconded by Paul Adams, approved.

Julie Perlick gave the Report of the Secretary and reviewed correspondence received. DMR for Laurel Lake with ammonia levels at less than 0.5 (permit limit 3.0) and Quaker Lake with ammonia levels at less than 0.5 (permit limit 3.8). Meeting notices received from 811. Second notice received from the State requesting audit report for 2017. Carl Speicher had met with the auditor and was assured the audit would be done by June 30. He will meet with the managing partner to see what needs to be done so this report can be submitted to the State.

Mike Hester gave the Report of the Operator. Water testing price quote received from Kirby Health. This new lab would save the Authority about \$1,000 a year in water testing. Mr. Hester's concern is they are in the area for pickup at 8:00, and he is not sure he could make it to the pickup location during the winter months. He will contact them and see if the time can be changed. Rick Holgash made a motion to allow Mr. Hester to change labs if an agreement on a pick-up time for samples could be reached. Julie Perlick seconded. All approved.

No report received from the Coordinator.

There was discussion as to protocol when a call comes in for a repair. Tom Ankney is out of town and several customers have expressed concern that no one is returning their calls. The Board realizes that with all the flooding, Chris is very busy with repairs. But also, the customer has to know that he has received the message. Bernadette Kanna provided the Board with a draft of a protocol for handling calls. This will be reviewed and any changes made and then the Board will meet with Chris Short and Tom Ankney to make sure everyone involved in the process understands their responsibilities.

Carl Speicher reviewed the financial statements. The cash balances are below what they were a year ago; however, there were EDU adjustments as well as a lot of expenses for repairs completed at both lagoons. Bernadette has received a number of calls from customers who did not receive their annual invoices. Customers who have payment agreements are sending in their checks.

It was questioned how the grinder units with warranties are being tracked. Mike Hester said he has a list of the units. Bernadette Kanna has a program to keep track of them. Chris Short provides serial numbers of any units removed for repairs and records the serial number of the unit that is going in its place.

Dale Tifft provided an update on the grant. He said former State Representative Sandy Major has been in contact with Senator Gene Yaw's office, who had sent a letter of support stating that he would help in getting the application moving forward.

An update Resolution has been provided at the request of the PA Department of Community and Economic Development showing just the amount of funding needed for the PA Small Water and Sewer grant.

Bills were reviewed and approved for payment on a motion made by Julie Perlick and seconded by Rick Holgash, all approved.

Bernadette Kanna gave the Report of Customer Service. Information for the liens to be filed had been sent to the solicitor in July. Attorney Foster has been on vacation. She has talked to a number of customers who state that they have mailed their payment but checks are just not being received in the mail.

Dave Berti has provided a couple of names of individuals who will be on the committee to negotiate the Laurel Lake Lease Agreement. The lease is not due for renewal until 2020.

As no further business was presented, Julie Perlick made a motion to adjourn the meeting, Carl Speicher seconded, all approved.