

Silver Lake Township Municipal Authority

November 27, 2018

Board Members Present: Julie Perlick, Dale Tift and Carl Speicher. Also present: Chris Short, Tom Ankney, Sandy Brink and Bernadette Kanna

Julie Perlick called the meeting to order at 7:00 pm.

No Executive Session held.

Board reviewed the Protocol Procedure with Chris Short and Tom Ankney. Mr. Ankney expressed concern that he may not be able to return a customer's call within the 4-hour timeframe. Sometimes it is the neighbor calling the problem in. Bernadette Kanna said she would could help Mr. Ankney with a setting up his email so he can do a mass email to board members. Tom Ankney said he would be out of town starting December 21. He will be gone for two weeks.

No business from the Floor.

Minutes from the October meeting were reviewed and approved on a motion made by Dale Tift and seconded by Julie Perlick, approved.

Julie Perlick reviewed correspondence received. Tom Ankney's monthly report that reflected him responding to PA One-Calls; Operator's monthly report, 2016 and 2017 Audit report received. The audits have been mailed to the State via certified mail.

Report of the Treasurer – Dale Tift and Carl Speicher met to review the financial statements prior to the meeting. Total income is down a little compared to last year – the change could be due to the change in some of the EDU's. Accounts Receivable aging – Authority is still owed approximately \$39,000 in the over 90 day column. There are some scheduled quarterly payments included in that total. Also included in the overdue column is an amount the Board agreed to write off. Bernadette Kanna will contact the auditors for direction to complete the write off. Expenses are up due to collection system upgrades and line repairs. There are inventory adjustments based on the audit.

Dale Tift said they met with a representative from Senator Gene Yaw's office so see if there are any funding opportunities available in the future. Pennvest is a funding source offering low-interest loans. Future repairs and needs will need to be identified.

There was discussion as to the amount of testing that was summarized in the draft permit. Julie Perlick recommended contacting other authorities of similar size to see if they are required to do testing every day. It will be costly for the laboratory testing as well as Mike Hester's time.

Monthly bills were approved on a motion made by Carl Speicher and seconded by Dale Tift, approved.

Price of grinder pumps will increase after the first of the new year. Dale Tift made a motion to authorize Mike Hester to purchase an additional ten grinder units to be paid from the capital reserve fund, Carl Speicher seconded, approved.

Report of Customer Service – Laurel Lake permit has not been received yet. Corrected liens have not been received from the solicitor yet. Bernadette Kanna asked for authorization to contact the auditors

for guidance on adjustments that need to be completed. Bernadette Kanna's computer is broken. Board suggested she take it to see if it can be repaired.

Report of Operator: Laurel Lake/Pops Hobby Lake ammonia level is less than 0.3 (with a permit limit of 9.0); Quaker Lake ammonia level is less than 0.3 (with a permit limit of 11.4).

If the Laurel Lake/Pops Hobby Lake permit requires daily testing, the Board will need to get a cost from Michael Hester and the laboratory cost.

The December regular meeting will need to be rescheduled due to Christmas falling on the 4th Tuesday. Board agreed to Monday, December 17, 2018 at 7:00 pm at the township building.

As no further business was presented Carl Speicher made a motion to adjourn the meeting, Dale Tifft seconded, approved.