

Silver Lake Township Municipal Authority Agenda
June 30, 2016

Board Members Present: Paul Adams, Julie Perlick, Rick Holgash (via conference call).
Also present: Mike Hester, Tom Ankney, Sandy Brink, Bernadette Kanna and Chris Short

Paul Adams called the meeting to order at 7:06 pm

No changes to the Agenda.

There was no Business from the Floor

Minutes from the May meeting were approved on a motion made by Rick Holgash and seconded by Julie Perlick, carried.

Julie Perlick gave the Report of the Secretary – Notice received from Penelec for a rate increase.

Joe Collura (Auditor) sent in a formal agreement/contract to complete the 2015 audit.

Paul Adams signed the contract.

DEP acknowledged receipt of the Waste Load Management Report for 2015.

The new permit for the Quaker Lake Lagoon has been received from DEP which reflects new testing requirements related to the Chesapeake Bay.

Carol Curran has sent in a notice requesting disconnection for one of her properties.

Report of the Treasurer: Financial Reports were emailed to Board Members for review prior to the meeting.

Julie Perlick made a motion to approve the payment of bills. Rick Holgash seconded; all approved.

Tom Ankney gave the report of the Coordinator –

There are two properties at Quaker that are experiencing problems with the grinder unit tripping the breaker.

Mr. Ankney asked what the cost would be for someone that disconnected but left the tank in the ground and decided they wanted to connect to the sewer again. Site Specific would have to be consulted for the cost.

Bernadette Kanna said it appears on some of Site Specific invoices that the prices are not consistent. Tom Ankney said he would discuss this with Site Specific.

Two upgrades have been completed – Madigan and Franck. Warfle did not get done as other work was being done on site. This one will be rescheduled as soon as there is one more upgrade request for Site Specific to complete.

Mr. Ankney recommended a form be drafted for anyone requesting an upgrade. In many cases the property owner is not home when the work is complete. This way they have acknowledged the upgrade to be done on their property. Sandy Brink agreed to draft a form.

Avenue E has a property that was reconnected. Mooney on Laurel Lake wants to re-connect and has been paying the bill all along. A grinder will be installed.

Report of Customer service – Bernadette Kanna said the Auditor is still working on completing the 2015 report.

Two customers have called requesting copies of their bills.

Emails were inadvertently sent to any customer with a balance; however it did result in receiving some payments.

There were questions as to what is included in the installation charges.

Mike Hester gave the Report of the Operator

1. Blower has been repaired and is being sent back. He will give an estimate for installation
2. DMR reports received and both lagoons are in compliance.
3. Sludge report has been completed. Paul forwarded it to the engineer for review.

Unfinished Business:

1. Implementing credit cards (Table)
1. 5 year plan (Table)
2. Quaker Lake Lease
3. Laurel Lake Lease
4. Website – Need to calculate and add a charge for re-installation when tank is present and sound.
5. EDUs (Table)
6. Capital Project plan (Table)
7. Upgrade Quaker Tanks – Continue to look at various pricing packages to promote upgrade.
8. Documentation and Disaster recovery

As no further business was presented, Julie Perlick made a motion to adjourn the meeting, Rick Holgash seconded, carried.