

Silver Lake Township Municipal Authority

August 23, 2016

Board Members present: Paul Adams, Julie Perlick, Rick Holgash, Carl Speicher, Dale Tifft. Also present: Michael Hester, Chris Short, Sandy Brink, Bernadette Kanna

Paul Adams called the meeting to order at 7:03 pm and welcomed Dale Tifft as new Board Member from Quaker Lake.

No Executive Session held.

There were no changes to the agenda.

No business from the floor.

The minutes were read and approved on a motion made by Rick Holgash and seconded by Paul Adams, carried.

Report of Secretary: Julie Perlick reviewed correspondence received. Sheriff Sale Notice but property was not on the public sewer system, draft of the 2015 Annual Report audit.

Report of the Treasurer: Carl Speicher reviewed the financial reports received from Bernadette Kanna. The 2015 annual audit report was also reviewed. Mr. Speicher said there would probably be some year-end adjusting entries. The customer EDU report was discussed. Julie Perlick recommended all reports reflect the two systems by Class.

Julie Perlick made a motion to approve the bills as submitted, Rick Holgash seconded, carried.

There was a review for the newer board members on how to determine if customers should be billed for repairs.

Report of the Coordinator – Tom Ankney was out of town.

Report of Customer Service- Discussed working with customers to create payment plans and will check to determine if there are currently any liens.

Mike Hester gave the Report of Operator. DMR's for both lagoons are within the DEP guidelines. Based on the new Quaker Lake permit, there is additional testing which has increased our lab costs.

Bernadette Kanna will contact laboratories for prices on testing.

Unfinished Business:

Credit Cards – Tabled

Five-year plan - tabled.

Quaker Lake Lease – Carl Speicher and Dale Tifft will be the contacts.

Bernadette Kanna will make sure that the website is up to date.

Capital Project Plan – tabled

Upgrade on Quaker Tanks – tabled.

Documents and Disaster recovery project – scanner received and software installed, external hard drive purchased. Project has been started.

Paul Adams asked Bernadette Kanna and Sandy Brink to research the SLMA insurance policy so we know what it covers.

As no further business was presented, Rick Holgash made a motion to adjourn, Julie Perlick seconded, carried.