

Silver Lake Township Municipal Authority  
November 22, 2016

Board Members present: Julie Perlick, Dale Tifft, Rick Holgash, Paul Adams, Carl Speicher. Also present: Tom Ankney, Michael Hester, Sandy Brink, Bernadette Kanna

Paul Adams called the meeting to order 7:00 PM.

There were no changes to the agenda.

No business from the floor.

Minutes from the October meeting were reviewed and approved on a motion made by Rick Holgash and seconded by Dale Tifft, call approved.

Julie Perlick gave the report of the Secretary. Letter from Penelec stating they were not able to access the meter at the Laurel Lake plant to read the meter. Mike Hester said they had been provided with the key; the lock may have been frozen with the weather. Notice received from Penelec stating that Smart Meters would be installed. They will be able to read the electric meter from their office.

Carl Speicher gave the report of the Treasurer. Bernadette Kanna provided the financial reports. Carl Speicher reviewed the reports and noted that only three customers that elected the quarterly payment option have not mailed in their payment. Bernadette Kanna said statements have been mailed. Carl Speicher reported that receivables are about where they were last year.

Bills were reviewed and approved for payment on a motion made by Julie Perlick and seconded by Rick Holgash, all approved.

Tom Ankney gave the report of the Coordinator. Tom asked Kevin at Site Specific to attend the January 2017 meeting for clarification on a number of items he has discussed with him. Tom Ankney said he still needs a list of pumps that are under warranty. Tom Ankney has received calls from a few local contractors regarding the tank replacement project at Quaker Lake. He said he is waiting for a video showing the installation process that Site Specific is providing.

Donald Franck is questioning his bill regarding the upgrade. Bernadette Kanna provided the invoices for the supplies for his upgrade. Carl Speicher agreed to contact Mr. Franck and review the invoice with him. Tom Ankney will use a quote sheet in the future to ensure customers realize that different factors will affect their bill.

Bernadette Kanna gave the Customer Service report. She has mailed a collection notices to customers with past due accounts, and has received a number of payments. Carl Speicher agreed to work on payment agreements. Bernadette Kanna and Carl Speicher will work together on the delinquent accounts.

There was discussion that if a property transfer is taking place, the current owner will need to contact the Authority first and give them permission to provide their account information.

Michael Hester gave the report of the Operator. He reported both lagoons are within the limits. He will be filing DMR reports on-line to DEP starting with the November report. Julie Perlick asked that Mike Hester provide the ammonia levels at each lagoon along with the allowable limits.

Carl Speicher has the signed Lease for the Quaker Lake lagoon.

Paul Adams will be meeting with the solicitor regarding the EDU's.

Paul Adams will contact the engineer regarding the upgrade for the Quaker tank project and ask him to come to the February meeting.

Tom Ankney said George Capwell contacted him and is having problems with the septic on his rental property.

Dale Tiff said he has received another quote to get an appraisal for the Quaker lagoon. The appraisal would cost \$4,900. Dale will discuss coming to an agreement on the cost of the lagoon with the Quaker Lake Association.

As no further business was presented, Rick Holgash made a motion to adjourn the meeting at 8:10 PM and Julie Perlick seconded, all approved.